



OHIO HEALTH SCIENCES LIBRARY ASSOCIATION

Spring Business Meeting
Friday, April 3, 2009
Mount Carmel Health Sciences Library
Columbus, Ohio
Agenda

1. Call to order (Marlene Porter)

The meeting was called to order at 12:40p Marlene welcomed new members Stephanie Schulte, Carla Kaufman, Terese DeSimio

2. Approval of minutes (Fall 2008 meeting)

Minutes were approved as written

3. Membership/Treasurer Report (Susi Miller)

See report attached from Susi Miller See **Appendices A, B, C**

4. Program Committee Report (Jackie Harris)

The fall meeting took place in Medina, OH
See report from Jackie Harris **Appendix D**

5. Scholarship Committee Report (Jackie Harris)

This committee was formed in February. A stipend will be given to someone going to the Midwest Chapter/MLA conference in the fall. Guidelines listed in the bylaws will be adhered to with regards to the scholarship. At this time, student applicants are preferred, but not limited. Jackie read the guidelines. Applications may be submitted no later than July 15, 2009.

The committee consists of 5 OHSLA members. The announcement will be posted on the OHSLA website in the next week or two. Any questions may be directed to Jackie or her committee.

6. Archives Report (Catherine Collier)

Catherine urged members to add things to the archives. With the approval of the executive board, she will reorganize the archives. She also suggested that perhaps we can get offer this as a practicum project through the Kent State University School of Library and Information Science. Contact her by phone or email for any suggestions.

7. Announcement of Election Results/Introduction of New Officers (Michelle Kraft)

New President-Elect is Bette Sydelko; New Treasurer/ Membership Chair – Maryann Mlodzik

8. Bylaws (Fern Cheek)

Proposed Changes:

#2 Article V, Section 4, Part C.

Current:

EMAIL LIST(S) COORDINATOR(S). The Email List(s) Coordinator(s) shall be appointed by the President. This person or these persons shall maintain the list of subscribers to both the ohsla@uic.edu and ohexec@lists.acs.ohio-state.edu lists. The person who manages the ohexec list must be an Ohio State University employee.

Suggested Change:

EMAIL LISTSERV COORDINATOR. The Email Listserv Coordinator shall be appointed by the President. This person shall maintain the list of subscribers to the ohsla@uic.edu lists.

Reason:

The position is coordinator for the OHLSA listserv and not just an email list. The executive r uses a listserv to communicate. They are now using a wiki for this purpose.

1. Carol Powell moved that this change be adopted and Holly Burt seconded. Membership approved.

#2 Article V, Section 4, Part E.

Current:

Midwest Chapter State Liaison Committee Representative. The Representative shall be appointed by the President and shall serve as liaison between OHSLA and the Chapter Council. This person shall serve as a conduit for communication between the chapter and the Association, local library groups, and library science educational programs in the State of Ohio.

Suggested addition

If the Midwest Chapter (elected official) representative-at-large is from Ohio, then that person shall also serve as the OHSLA representative to the Midwest Chapter Liaison Committee Representative.

2. After some discussion it was decided that this is a procedural issue and not a by-law change. The recommendation was made to change this in the policy and procedural manual.

9. Hospital Library Advocacy Ad Hoc Committee Report (Holly S. Kimborowicz)

No report

10. RAC Report (Shirley Lewis)

Shirley will remain for one more year as our rep

RAC was held in November 2008

GMR update

Emergency Preparedness groups

Shirley is part of the advocacy group – promoting hospital librarianship. Ruth Holst sent out letters for both academic and hospital librarianship for administrators. Draft will be put on the website of org chart.

See report attached from Shirley Lewis **Appendix E**

11. State Coordinator for Emergency Preparedness (Maryann Mlodzik)

See report attached from Maryann **Appendix F**

12. Update on Midwest Chapter 2009 (Bette)

Carol gave some of the names of the CE courses. This information will be posted on the website in 2 weeks. Cliff Stoll and Lorcan Dempsey are the keynote speakers. The poster and presented papers invitation are out and on the listserv. OHSLA meeting will be part of Midwest meeting on Oct 4 at 4:30p in the Judicial Room– merely a business meeting and networking time. Ruth Holst will be the incoming MLA president and will represent MLA. The evening event will be held at the statehouse.

Bette thanked everyone who is participating on committees and if you are not involved there is still room for those who are interested

13. GMR Update (Holly Burt)

See the report (Handout at the meeting)

Highlights – New class page for CE

GMR Calendar will post classes for updates once the tabs go away and the Advanced Search becomes the permanent web page for PubMed. No announcement will be made.

of Traveling Exhibits – you can access them online

EFTS Program – easy way to handle finances within Docline. Contact Charniel McDaniel for more questions

Online patient safety class will be available at the end of the month.

14. OCLIS Report (Brian Hickam)

We paid \$25 membership fee about 1 year ago. Interest in this group is waning. They are thinking about creating a calendar of events throughout the state – (Web junction will host it and they are located in Ohio) This is main the function of the group.

15. Recognition of Current Executive Committee Members (Marlene Porter)

Jackie Harris; Michelle Kraft, Susi Miller, Shirley Lewis, Leslie Lindsay, Fern Cheek, Catherine Collier, Wendy Hess, Susan Weyemeyer
Jackie presented a gift to Marlene for her service as President. (A hanging basket filled with gardening tools)

16. Old Business

The Executive Board suggested donating \$1000 to Midwest Chapter/MLA to sponsor an event. Suggestions – CE breaks; panel sessions; hard to get exhibitors to commit money; Stevo suggested contacting other health organizations for sponsorship.

17. New Business

There was no new business.

18. Adjournment

Meeting was adjourned at 1:25p

Respectfully Submitted,
Fern Cheek, Secretary

Appendix A – Treasurer / Membership report – OHSLA Spring meeting 2009

BUDGET REPORT

- Expenses for Fall meeting 2008 were \$848.44. \$400.00 for Diane Kovacs CE and \$448.44 for Bueller's catering.
- Expenses for Spring meeting have not yet posted. Thanks to Stevo for providing the meeting space at no charge, our expenses are expected to be less than budgeted.
- Expenses posted since Fall meeting – postage reimbursement for Spring ballots \$44.94, award reimbursement to Chris Williams for hospital administrator of the year award \$69.96, and executive conference call reimbursement, December meeting - \$96.81.
- Income from Spring meeting & membership renewals not yet posted. Income expected to be very close to budgeted amount for 2008-2009.
- Checkbook balance as of 3/30/09: **\$8,283.89**

MEMBERSHIP REPORT

- As of 3/30/09, OHSLA has 94 current members, including 3 current members. Three new members have joined so far this year.
- Please continue to send contact information for any new health sciences librarians (or interested students, public librarians, etc. ...) in your region.

Appendix B

2008-2009 OHSLA Budget

EXPENSES	2008-2009	2008-2009	%
	Budget	Expended To Date	
Meeting Expenses 1	\$ 4,000.00	\$ 848.44	21%
Postage 2	\$ 100.00	\$ 44.94	45%
Printing/Photocopying 3	\$ 400.00		0%
OCLIS Membership 4	\$ 25.00	\$ 25.00	100%
Executive Comm Mtgs 5	\$ 300.00	\$ 144.21	48%
Miscellaneous 6	\$ 150.00	\$ 76.96	51%
Archives 7	\$ 150.00		0%
Web Hosting 8	\$ 175.00		0%
TOTAL	\$ 5,300.00	\$ 1,139.55	22%

INCOME	2008-2009	2008-2009	%
	Budget	Income To Date	
Carryover 9	\$ 6,884.80	\$ 6,884.80	100%
Dues 10	\$ 1,500.00	\$ 1,075.00	72%
Meeting Registration 11	\$ 2,800.00	\$ 1,560.00	56%
Miscellaneous	\$0.00	\$ -	0%
TOTAL	\$11,184.80	\$ 9,519.80	85%

1. Based on: Fall-35 attendees @ \$20 ea food + \$1300 program exp
Spring-35 attendees @ \$20 ea food + \$1300 program exp
2. reduced from \$200 to \$100 (email/listserv/web site rather than U.S. Mail)
3. Increased cost of meeting packets, printing, etc.
4. Same as 07-08 budget
5. Same as 07-08 budget

6. Moved \$175.00 web hosting cost to new specific category
7. Same as 07-08 budget
8. SWON Libraries web hosting \$175.00 annually
9. Checkbook balance as of 6/30/2008
10. 100 members @ \$15
each
11. Fall - 35 attendees@\$40 ea; Spring - 35 attendees@\$40
ea

Appendix D – Program Committee Report – OHSLA Spring Meeting 2009

Program Committee Report for the Fall 2008 OHSLA Meeting

The Fall 2008 OHSLA meeting took place at the Medina County District Library on Friday, October 3, 2008. The day’s program was a 4 credit CE class entitled “Electronic Collection Development for Health and Medicine E-Libraries.” The presenter was Diane Kovacs, President, Kovacs Consulting Internet & Web Training.

Costs were as follows:

Facilities rental and parking:	FREE
Ms. Kovacs’ fee:	\$400.00
Buehler’s catering (continental breakfast And boxed lunches)	\$448.44

The number of attendees was 24. 17 completed evaluations.

MEETING PLACE	Poor	Fair	Good	Very Good	Excellent
Medina Library	2	2	3	10	

Comments:

- Room too cold. Hard to hear with poor microphone. Difficult to see from the rear of the room. Cramped seating.
- Beautiful facility. Wonderful library. Nice restrooms.
- Location hard to find. Easy parking.
- Lunch was good. Lunch was mediocre. More coffee would have been nice.

PROGRAM	Poor	Fair	Good	Very Good	Excellent
“Electronic Collection Development”					
Content/Information			4	5	8
Clarity			5	4	8
Expertise of Presenter				7	10
Value of Handouts			6	3	8
Appropriate Format for Topic			3	7	7

Comments:

- Powepoint too small to read. Hard to hear without microphone.
- Program content not what I thought it would be.
- Too much material to cover in one class.
- I did not appreciate speaker expressing political opinions.
- Excellent program. Very helpful.
- Speaker very talented and well informed.

Does your institution pay for or reimburse you for OHSLA meeting expenses?

Full 10
Partial 5
None 2

Type of employment:

Academic 7
Hospital 9
Other 1

Geographic Location:

NE Ohio 8
NW Ohio 1
Central Ohio 4
SE Ohio 0
SW Ohio 3
Other 1

Suggestions for future topics:

- More GMR/NNLM programs
- Advanced Pubmed
- Outreach/partnering with public libraries

Submitted April 3, 2009 by Jackie Harris, Program Chair

Appendix E – RAC Report – OHSLA Spring Meeting

RAC Report OHSLA Meeting

April 3, 2009

The Regional Advisory committee met November 10-11, 2008 in Chicago. Updates were given on GMR activities by GMR staff members covering:

- Communications
- Education and Training
- Consumer Health Information
- Funding
- Member Services
- Resource Sharing

All libraries were encouraged to update their DOCLINE records before they can receive a certificate of appreciation.

A presentation was made on a summation by the GMR staff covering the NN/LM Greater Midwest Region site visit in August 2008.

Reports were given by the Emergency Preparedness and Advocacy working groups on activities they are pursuing.

Members split into groups to discuss what they would be working on over the next year and review progress that had been made. Groups are:

- Advocacy
- Consumer Health
- Public Health
- Communication
- E-Licensing

Additional information is available on the GMR website and in the Cornflower.

Shirley is a member of the Advocacy group. It has made a letter available to hospital administrators to promote library services brain stormed for ideas to promote libraries and is determining what would be most effective for our membership. The group meets by telephone conference about once a month. Shirley is working on an organization chart of library and professional organizations to help members keep track of different organizations and roles. If anyone has ideas on advocacy projects, please contact her.

Appendix F – Emergency Preparedness Report - OHSLA Spring Meeting 2009

Emergency Preparedness Update OHSLA Spring Meeting 4/3/09

- 1) Presented poster entitled Expecting the Unexpected: National Emergency Response Plans for Libraries with Barb Platts from Munson Healthcare in MI at the Midwest Conference in Troy, MI. (10/08)

Our goal at this point is to raise awareness of how to prepare for an emergency by having:

- a) back up library – with MOU (memorandum of understanding)
- b) Service Continuity Plan (SCP)
- c) Disaster Plan

Will be presenting this information at today's meeting.

The entire group also worked on pamphlets to hand out, the role of the Regional Coordinator; to have more info available for the conference.

- 2) Participated with Regional Coordinators and GMR staff in online training session on recovery/salvage methods of library materials, services, and physical space.