

OHSLA - Ohio Health Sciences Library Association
Minutes of the Spring Business Meeting
Monday, March 31, 2003
Prior Health Sciences Library
The Ohio State University
Columbus, OH

President Pam Bradigan called the meeting to order at 12:35p.m.

WELCOME NEW MEMBERS: P. Bradigan welcomed new and returning members: Kelly Bringmann, Christen Cardian, Mary Ann Housfeld, Michael Mast, Janene Pearson, Carol Shisler, Pam Snyder and Candy Winteregg.

APPROVAL OF FALL 2002 MEETING MINUTES: Carol Powell moved that the minutes of the October 24, 2002 meeting be approved with noted amendments. Ginger Bopp seconded the motion. The motion was approved.

PRESIDENT'S REPORT (Pam Bradigan):

P. Bradigan encouraged participation by the membership. She then spoke to 3 issues that were important regarding the organization this past year. Creativity, Teamwork and Cooperation.

1. Currently OHSLA is promoting picture taking and the Archive Committee Chair (Sandy Wicker) will be responsible for making sure that pictures are taken at all OHSLA functions. (*Creativity*)
2. The Fall 2002 OHSLA meeting in Akron was a success with Dr. Thomas Froehlich's presentation on Knowledge Management (*Cooperation*)
3. The Publicity Task Force (Linda Bunyan as chair with Tom Atwood, Ginger Bopp and Linda Windsor) did a fine job with the tasks assigned them. (*Teamwork & Creativity*)
4. The OHSLA Web site was reworked and updated by the current Webmaster, Susan Wehmeyer. A temporary logo was created by S. Wehmeyer for the site while the Publicity Task Force worked on the design of a new one. (*Creativity*)
5. Thanked Sarah Murphy for obtaining a grant to help defer the cost of the Spring Meeting (*Cooperation*)
6. Congratulated Ximena Chrisagis on a job well done concerning the newsletter, *OHSLA Voice*, and noted the cooperation of those around the state who have submitted news (*Cooperation*)
7. Reported that a new membership rate for students has been established
8. Noted that OHSLA Meeting topics have been gleaned from the multiple suggestions on the evaluation forms and this particular meeting is an example of numerous suggestions
9. Thanked Bette Sydelko for all her work on the membership and financial aspects of the organization and Marlene Porter for her work on the meeting minutes and policy and procedure manual. (*Teamwork*)
10. Looking to the future
 - a. Strong programs (from evaluation form suggestions) at a reasonable price
 - b. Follow ups on the Publicity Task Force progress
 - i. Logo
 - ii. Communication publications
11. Tenth Year Anniversary – Barbara Van Brimmer has graciously volunteered to write a history of the organization

PROGRAM COMMITTEE REPORT (Linda DeMuro):

1. Thanked Julie McDaniel of COHSLA for co-hosting the Spring meeting
2. Thanked those who assisted in making the meeting possible
 - a. Carol Powell for the technical equipment
 - b. Barbara Van Brimmer and Pam Bradigan for the local arrangements
 - c. Sarah Murphy for the grant that helped to pay for the meeting
3. Reminded all to fill out the program evaluation form
4. Announced the Fall 2003 meeting's program would be on the librarian's role and PDAs. Time and place yet to be determined.

ELECTION RESULTS (Linda Bunyan):

1. Thanked Carol Powell and Charlotte Sievert for their participation and support in the nominations process
2. The ballot consisted of President-Elect, RAC Representative and Treasurer/Membership Chair. It was noted that this was the year the President-Elect needed to be an academic library person. Nominees were:
 - a. President-Elect: Sarah Murphy
 - b. RAC Representative: Wendy Hess
 - c. Treasurer/Membership Chair: Stacy Gall
3. Ballots returned: 28
4. Winners:
 - a. President-Elect: Sarah Murphy (2003-2004)
 - b. RAC Representative: Wendy Hess (2003-2005)
 - c. Treasurer/Membership Chair: Stacy Gall (2003-2005)

TREASURER'S REPORT (Bette Sydelko):

Handout: *2002-2003 Budget Performance*

Checkbook Transactions for the period: October 14, 2002 through March 30, 2003

1. Reported the balance in the treasury was \$6,331.65 (March 30, 2003) which reflects most of the Spring 2002 meeting expenses.
2. Noted the budget performance is almost complete and on target with expenses.
3. The Executive Committee decided that the 2003-2004 budget would be presented at the Fall 2003 meeting so the new officers have input.

MEMBERSHIP COMMITTEE (B. Sydelko): Noted there are currently 118 paid members for 2003. This is more than was projected for the budget.

COMMUNICATIONS COMMITTEE REPORT (Ximena Chrisagis):

1. Thanked all who contributed to the newsletter including those who submitted local news including Cheryl Ewing, Julie McDaniel and Jo Yeoh.
2. Noted that announcements and articles are always welcome for publication in the *OHSLA Voice*
3. Thanked the Publicity Task Force for reviewing all OHSLA publications. Positive comments have been received for all publications to date
4. Thanked Chris Williams for the design of the newsletter
5. Thanked S. Wehmeyer for posting the newsletter at the OHSLA Web site
6. Thanked the Executive Committee for feedback, good information and insight

REGIONAL ADVISORY COUNCIL (RAC) REPORT (Clare Leibfarth):

1. Noted that she wrote an article on the EFTS (Electronic Funds Transfer System) for the current *OHSLA Voice*
2. Expressed gratitude that she was able to facilitate grant funding for the MLA HIPAA teleconference in the state
3. Thanked the membership for the opportunity to serve OHSLA.

OHIO COUNCIL OF LIBRARY AND INFORMATION SERVICES (OCLIS) REPORT (Jo Yeoh):

1. Nothing to report because the last meeting was cancelled and has yet to be rescheduled
2. Thanked OCLIS for funding the grant to help pay for the Spring meeting

GMR UPDATE: P. Bradigan welcomed Ruth Holst

Handout: *PowerPoint handout of presentation*

Highlights from her report:

1. Noted membership and NLM and NIH budgets up over the last 5 years
2. Resource sharing
 - a. DOCLINE
 - b. LinkOut
 - c. ETFS – NLM is close to joining
 - d. DocMD Project
3. Education
 - a. CME credit for health professionals
 - b. PubMed tutorial in Spanish
 - c. NTTC – Educational Database & Clearinghouse
 - d. PubMed updates
 - e. TOXNET
 - f. Clinicaltrials.gov
 - g. Workshop on grant writing
4. Consumer Health – MEDLINEplus
 - a. Spanish version
 - b. 150 tutorials (audio versions) in English & Spanish
 - c. Check box in DOCUSER for consumer health library to be listed in MEDLINEplus
 - d. Guide to Healthy Web Surfing
 - e. New Dictionary – Merriam-Webster Medical Dictionary
5. Tox Town: NLM's Consumer Health Mandate
 - a. Demonstrated
6. Frankenstein Exhibit
7. Communication
 - a. E Sources, GMRLIST, Hosting Web Sites and Discussion Groups
8. Regional Advisory Council (RAC) – noted numerous committees
9. Funding Opportunities – noted numerous (see <http://nlnm.gov/gmr/funding/>)
10. GMR Staff – changes and current
11. How to Reach Us
 - a. Web site: <http://nlnm.gov/gmr>
 - b. Phone: 312-996-2464 or 800-346-3656
 - c. Email: gmr@uic.edu
 - d. Listserv: gmrlist@uic.edu

PUBLICITY TASK FORCE REPORT/LOGO (L. Bunyan):

P. Bradigan thanked L. Bunyan and the members of the Task Force for all their work. L. Bunyan then gave her report. It was noted that the Task Force met only once with most of the business conducted via email.

1. Charge of Task Force – June 2002, the Executive Committee asked L. Bunyan to head the task force with the charge of: review OHSLA current publications, print and electronic, make suggestion on how to improve them, develop a new organization logo, and suggest alternate ways to promote membership, interest and involvement in the organization. The final report due at the transitional Executive Committee meeting in June 2003.
2. Members of the Task Force: Laura Windsor (Ohio University), Ginger Bopp (St. Vincent Mercy Medical Center) and Tom Atwood (NEOUCOM). Jan Alloy (The Ohio State University Libraries), who does promotional work, was consulted as needed.
3. Recommendations:
 - a. Student OHSLA membership rate for one year of \$5.00 – approved by Executive Committee, January 2003
 - b. OHSLA newsletter: continue with current format – Executive Committee agreed
 - c. Website: Susan Wehmeyer (Wright State University) has done fine work in improving and maintaining the site. It was recommended not to change the site.
 - d. Logo: T. Atwood stepped forward and offered drafts of logos (at no cost to the organization) for the Task Force to consider. Four (4) designs were critiqued by the Task Force and Executive Committee. The 4 revised logos were put to a vote by the membership. Thirty votes were tallied with 18 for design number 1, 10 for design number 2 and 1 each for design numbers 3 and 4. Some votes were qualified with minor changes but the “tweaking” stage had been passed so no changes would be considered. Only a few comments were made on colors. The top design was unveiled by T. Atwood and L. Bunyan at the meeting
4. Further discussion on the Task Force’s work will occur at the June Executive Committee meeting.
5. Linda thanked Laura, Ginger and especially Tom for their work on the Task Force.

WEBMASTER REPORT (P. Bradigan for S. Wehmeyer)

S. Wehmeyer was unable to attend the meeting so P. Bradigan reported in her absence. The Website has been simplified for easier updating. The current goal is to add more photographs on the site, so it was requested by the Executive Committee that the Archives Committee chairperson take pictures at various OHSLA events for uploading on the site.

RECOGNITION OF OFFICERS (P. Bradigan)

The following officers were given certificates of recognition:

- Ximena Chrisagis – Current Communications Chair and Newsletter Editor
- Jo Yoeh – OCLIS representative
- Bette Sydelko – Treasurer and Membership Chair
- Marlene Porter – Secretary
- Clare Leibfarth – RAC representative
- Sandy Wicker – Archive Committee Chair
- Susan Wehmeyer – Webmaster
- Linda Bunyan – Publicity Task Force Chair and Past-President
- Mary Sprague – Email List Coordinator
- Linda DeMuro – President-Elect and Program Chair

BUSINESS FROM THE FLOOR:

An announcement that a video tape of the MLA HIPAA teleconference will be shown for credit on June 3, 2003 at University Hospitals East in Columbus. It was also noted that the GMR will loan out the video for viewing.

The meeting adjourned at 1:39p.m.

Respectively Submitted by,

Marlene Porter
Secretary