

OHSLA - Ohio Health Sciences Library Association
Minutes of the Spring Business Meeting
Friday, April 26, 2002
Ohio State University Prior Health Sciences Library
Columbus, OH

President Linda Bunyan called the meeting to order at 1:47p.m.

WELCOME NEW MEMBERS: L. Bunyan welcomed new members: Jill Evans, Monna Johnson, Natalie Kupferberg, Ann Mathewson, Janet Petty, Marcia Reed, Nathan Ruggles, Leonora Seidner, Sheila Skaggs, Mary Sutton, Carissa Thatcher and Jennifer Whittington. She also thanked Pam Bradigan for organizing the meeting and thanked all for support by their attendance.

APPROVAL OF FALL 2001 MEETING MINUTES: Jodith Janes moved that the minutes of the October 19, 2001 meeting be approved as written. Suzanne Arnold seconded the motion. The motion was approved.

PRESIDENT'S REPORT (Linda Bunyan):

L. Bunyan reported on the results of the membership survey.

1. Survey was done to understand why the decline in membership and to seek ideas for marketing and outreach. OHSLA's extensive mailing list was used as a basis for distribution.
2. Thanks were extended to the members of the survey committee: S. Arnold, Holly Lopeman and Julie McDaniel.
3. 280 surveys mailed – return rate was 28.5%; 10 were undeliverable
4. Many comments and suggestions will be used for future planning
5. 3 themes were gleaned from the survey
 - a. Favorable towards OHSLA
 - b. Vowed to join or rejoin
 - c. Academic librarians did not feel organization was fulfilling – catered more towards hospital librarians

PROGRAM COMMITTEE REPORT (Pam Bradigan):

1. Thanked all for the program suggestions from the surveys
2. Reminded all to fill out the program evaluation form and list program ideas
3. Thanked those who assisted in the local arrangements: Lisa Blackwell, Linda De Muro, Trina McCoy, Carol Powell and Ruey Rodman
4. Announced the Fall 2002 Meeting: Thursday, October 24, 2002 at Akron City Hospital (Summa Health System); presenter will Thomas Froehlich, Professor and Director, Master of Science Program in Information Architecture and Knowledge Management

ELECTION RESULTS (Barbara Van Brimmer):

1. Thanked Ginger Bopp and Susan Wehmeyer for their help in the nominations process
2. The ballot consisted of president-elect and secretary. Nominees were:
 - a. President-Elect: Linda De Muro and Shirley Sebald-Kinder
 - b. Secretary: Marlene Porter
3. Ballots returned: 37
4. Winners:
 - a. President-Elect: Linda De Muro (2002-2003)
 - b. Secretary: Marlene Porter (2002-2004)

TREASURER'S REPORT (Bette Sydelko):

Handouts: *2001-2002 Budget Performance/Checkbook Transactions for the period:
October 19, 2001 through April 25, 2002
2002-2003 Proposed Budget*

Reported the balance in the treasury was \$7906.65 (April 25, 2002) which does not reflect all the Spring 2002 meeting expenses.

The budget performance reported an over expense on postage and the under on the meeting expenses (this will be up when the Spring expenses are recorded). The project income from membership dues is down and OCLIS dues have yet to be paid.

The proposed budget was reviewed by those attending. B. Sydelko noted there is a reduction in the expected dues so the Miscellaneous expenses were reduced. G. Bopp motioned that the budget be approved. B. Van Brimmer seconded the motion. There was no discussion so the budget was approved.

MEMBERSHIP COMMITTEE (B. Sydelko): Noted there are currently 96 paid members for 2002. This count did not include non-members who registered today.

SCHOLARSHIP PROPOSAL (B. Van Brimmer):

Handout: *OHSLA Scholarship Program*

B. Van Brimmer noted that the handout was also distributed in the Spring 2002 newsletter. A discussion occurred regarding the changes from the draft which was funding of the MC/MLA meeting only when taking place in Ohio. B. Van Brimmer moved that the program be approved and P. Bradigan seconded the motion. All voted in favor and the program was adopted as approved.

COMMUNICATIONS COMMITTEE REPORT (Ximena Chrisagis):

X. Chrisagis thanked all who contributed to the newsletter including those who submitted local news. She solicited volunteers to submit local news from around the state.

REGIONAL ADVISORY COUNCIL (RAC) REPORT (Clare Leibfarth):

No report.

OHIO COUNCIL OF LIBRARY AND INFORMATION SERVICES (OCLIS) REPORT (Jo

Yeoh): J. Yeoh explained the purpose of OCLIS (umbrella group of Ohio library organizations). The group met in February 2002 at Ohionet and the highlights were noted:

1. MORE (Moving Ohio Resources Everywhere) – working on a standard
 2. Ohio Support Staff Institute – 3 ½ day institute for support staff August 4 – 7, 2002; still working on location and funding
2. LSTA grants in 5th and final year – contract the State Library for information
3. Preservation workshop – 2 sessions will be offered, one in May and one in September
4. Announcement of OHSLA Spring 2002 meeting
5. Grant application for scholarship money
6. Next meeting July 16, 2002

GMR UPDATE: L. Bunyan welcomed Beth Carlin.

Highlights from her report:

1. NLM Gateway – brief guides are available from the Pacific Southwest Region Web site
2. Stephanie Weldon resigned and became the Consumer Health coordinator for the MidWest Continent Region; hope to fill her position by Fall 2002
3. Have started interviewing for GMR associate director and hopes to hire by MLA; Jean Sayre moved to become the director of the University of Iowa medical library
4. GMR hosted a teleconference on PDAs
5. Map of Physicians in Ohio regions – still in progress
6. Toxnet Class – has been developed and will be on the Web after MLA
7. DOCLINE EFTS (electronic fund transfer) – invited libraries to participate; deposit accounts possible
8. LinkOut – option on PubMed takes print holdings from SerHold
9. DOCLINE review team – should report at MLA on possible changes to DOCLINE
10. Mapping Center – located at the University of Indiana and maps the activities of all RMLs: what programs presented, outreach evaluations, training materials; evaluation of center takes place every 3rd and 5th years.
11. Mentioned the various RAC committees and the projects on which they are working

BYLAWS DISCUSSION AND VOTE (Marlene Porter):

Handout: *Additional Proposed OHSLA Bylaw Changes – Spring 2002 Meeting – Friday, April 26, 2002*

M. Porter explained the various proposed revisions and noted that comments submitted warranted additional revisions so a vote would need to be postponed until the Fall 2002 meeting. The revisions will be revised and distributed for review in the Fall 2002 newsletter.

ARCHIVES (B. Van Brimmer)

Grace Chi sent her regrets that she was unable to attend the meeting.

B. Van Brimmer outlined the history of the archives project:

1. Aug. 2001 OSU was authorized to hire and mentor a Kent State Library School student to organize the OHSLA archives
2. The Archive Committee was comprised of Patty Augustine, B. Van Brimmer, Mary Sprague and Clare Leibfarth
3. Grace Chi was hired November 2001 and performed the following
 - a. Established filing system
 - b. Remove duplicates and paperclips or staples
 - c. File in acid-free boxes
4. Judy Weiner supervised Grace and helped her develop a finding aid and brief history
5. Final Expense: ~\$175 (supplies) and ~\$956 (wages) = \$1133.62

B. Van Brimmer thanked the organization for providing this opportunity for a library school student. OSU has another apprenticeship and those interested need to see B. Van Brimmer for application.

SCHOLARSHIP PROGRAM FUNDING:

It was noted that the budget needed to be amended to accommodate the scholarship program. The Executive Committee makes decisions on funding but a line item needs to be included in the budget. R. Rodman moved that a line item for the program be included in the budget. Sandy Wicker seconded the motion and all approved.

RECOGNITION OF OFFICERS (L. Bunyan)

The following officers were given certificates of recognition:

Patty Augustine – Founder of archive
Pam Bradigan – President-Elect and Program Chair
Ximena Chrisagis – Current Communications Chair and Newsletter Editor
Clare Leibfarth – RAC representative
Marlene Porter – Secretary
Mary Sprague – Email List Coordinator
Bette Sydelko – Treasurer and Membership Chair
Barbara Van Brimmer – Past President and Nominations Chair
Chris Williams - Past Communications Chair and Newsletter Editor

NEW BUSINESS: None at this time. However, P. Bradigan presented L. Bunyan with a token of the organizations appreciation and thanked her for her work and leadership. She also reminded participants to fill out the meeting evaluation forms before leaving.

C. Leibfarth moved to adjourn, with J. Janes seconding. The meeting adjourned at 2:57p.m.

Respectively Submitted by,

Marlene Porter
Secretary