

**OHSLA - Ohio Health Sciences Library Association**  
**Minutes of the Fall Business Meeting**  
**Thursday, October 24, 2002**  
**Akron City Hospital**  
**Akron, OH**

President Pam Bradigan called the meeting to order at 1:33p.m.

**WELCOME NEW MEMBERS:** P. Bradigan welcomed all and thanked Linda DeMuro for organizing the meeting. She also introduced the new members in attendance: Thomas Atwood (NEOUCOM), Rootstown, Laurie Bowers, Wendy Hess and Linda Masek (all three from Summa – Akron City Hospital, Akron), Cathy Murch (Lake Hospital System, Painsville) and Laura Windsor (Ohio University, Athens). It was announced that Linda Masek will give a tour of the library at 3:00 p.m.

**APPROVAL OF FALL 2001 MEETING MINUTES:** Mary Sprague moved that the minutes of the April 26, 2002 meeting be approved with corrections. Barbara Van Brimmer seconded the motion. The motion was approved.

**PRESIDENT'S REPORT (Pam Bradigan):**

1. Goals were developed from the membership survey as well as a compilation of the CE suggestions
2. Linda Bunyan agreed to be chairperson of the Publicity Task Force that will
  - a. Develop a new logo
  - b. Review and make recommendations for the newsletter, OHSLA Web site and other organizational publications
3. Thanked Ximena Chrisagis for the well done newsletter – all applauded
4. Solicited members for OHSLA committees
5. Looked at ways to continue offering programs to meet members needs; it was noted that the Spring meeting offers a CE and the Fall meeting has a speaker
6. Recently passed a scholarship program and the secretary, Marlene Porter, will incorporate the information into the policy and procedure manual
7. Susan Wehmeyer was recruited and has accepted the responsibility as the OHSLA Webmaster. She will rework the pages for quicker updating. Luz Sinha will take over after she gains the skills.

**PROGRAM COMMITTEE REPORT (Linda DeMuro):**

1. Thanked Linda Bunyan and her staff and Pam Bradigan for their help in organizing and launching the meeting
2. Reminded all to fill out the program evaluation form and list program ideas
3. Announced the Spring 2003 Meeting: COHSLA will jointly sponsor Peg Allen and a CE regarding evidence based practice and nursing. The meeting will take place in Columbus and will be either the last week in March or first week in April.

**TREASURER'S REPORT (Bette Sydelko):**

Handout:*2002-2003 Budget Performance/Checkbook Transactions for the period: April 26, 2002 – October 23, 2002*

1. Beginning balance (October 23, 2001) in the checking account was \$6,108.54 with the current balance being \$7,906.65
2. Total withdrawals equaled \$3,966.11 – most of this paid for the Spring CE and Archives project

3. Total deposits equaled \$2,168 – largely dues
4. Budget performance was noted and it was indicated that OHSLA has been helping to subsidize meetings and will be expending money on a logo design.

**MEMBERSHIP COMMITTEE (B. Sydelko):**

1. Currently 86 members that is down from the projected 100
2. Will send out renewal notice and reminders via the OHSLA list and note that a member will be dropped from the email list if their membership is not renewed
3. It was noted that the membership year is July - June

**COMMUNICATIONS COMMITTEE REPORT (Ximena Chrisagis):**

1. Thanked all who contributed to the newsletter
2. She solicited volunteers to submit local news from around the state
3. Noted that broken even with postage in distributing the newsletter

**ARCHIVE COMMITTEE REPORT (Sandy Wicker):**

1. No report
2. P. Bradigan explained Sandy's role and asked members to send any old records or information to her. Barbara Van Brimmer asked for any OHIO information as well.

**PUBLICITY TASK FORCE (Linda Bunyan):**

1. Charge: review print and electronic publications, the OHSLA Web pages, logo and OHSLA promotion. A report is due to the Executive Committee June 2003 with reports to the membership via the newsletter
2. Members of the Task Force are: Tom Atwood (NEOUCOM, Rootstown), Ginger Bopp (St. Vincent's, Toledo) and Laura Windsor (Ohio University, Athens).
3. Jan Alloy (The Ohio State University) will be a consultant for the Task Force
4. Sample flyers and newsletters will be sent to Task Force members for review as well as URLs for other state organizations
5. The OHSLA membership will be consulted for opinions concerning the possible logo
6. The Task Force will meet today at 2:30 p.m.

**WEBMASTER'S REPORT (Pam Bradigan for Susan Wehmeyer):**

1. The OHSLA Web site will be updated and revised. The current site is difficult to update and S. Wehmeyer will revise the coding to enable ease of use.

**BYLAWS DISCUSSION AND VOTE (Marlene Porter):**

Handout: *Ohio Health Sciences Library Association, Proposed Bylaws Revisions, Fall 2002*

1. M. Porter distributed the various motions which were read, discussed and passed as follows
  - a. Motion #1: To amend Article IV, Section 1 of the OHSLA Bylaws to read "Elected Officers of OHSLA shall be: President-Elect, President, immediate Past-President, Secretary, Treasurer, and one Regional Advisory Council Representative."
    - i. Clare Leibfarth moved, Barbara Van Brimmer seconded the motion and the membership voted to accept the amendment.

- b. Motion #2: To amend Article IV, Section 3 of the OHSLA Bylaws to read: “The President shall be elected annually and hold office for three years, serving the first year as President-Elect, the second year as President and the third year as Past-President. The Secretary shall be elected in odd-numbered years and hold office for two years. The Treasurer and the Regional Advisory Council Representative shall be elected in even-numbered years and hold office for two years. No person shall serve more than two (2) successive terms in the same elected office. Terms of office begin July 1.”
  - i. Ginger Bopp moved, Ruey Rodman seconded the motion and the membership voted to accept the amendment.
- c. Motions #3: To amend Article IV, Section 5, Part A of the OHSLA Bylaws by replacing the phrase “members of Standing Committees, Chairs and members of Ad Hoc Committees” with “Chairs and members of Standing and Ad Hoc Committees.” AND To amend Article IV, Section 5, Part D by replacing “by the Communication Committee” with “through the newsletter and for posting on the OHSLA Web site.”
  - i. Barbara Van Brimmer moved, Bette Sydelko seconded the motion and the membership voted to accept the amendment.
- d. Motion #4: To amend Article V, Section 1 of the OHSLA Bylaws by replacing the sentence “The Editor and Ad Hoc Committee Chairs shall serve as non-voting members on the Executive Committee.” with the sentence “The non-elected, Ad Hoc and any Standing Committee Chairs shall serve as non-voting members on the Executive Committee.”
  - i. Ruey Rodman moved, Mary Sprague seconded the motion and the membership voted to accept the amendment.
- e. Motion #5: To amend Article V, Section 2, Parts A, B, C, D and E of the OHSLA Bylaws by adding the phrase “at least two (2)” after the “and” in the first sentence of each part and by adding the phrase “when possible” at the end of the first sentence of each part.
  - i. Julie Thom moved, Ginger Bopp seconded the motion and the membership voted to accept the amendment.
- f. Motion #6: To amend Article V, Section 2, Part C, NOMINATING AND ELECTIONS of the OHSLA Bylaws to read “The Nominating and Elections Committee shall consist of the Past President as Chair and at least two (2) members from differing geographical areas of the state when possible. The Nominating and Elections Committee is responsible for all aspects of the nominations and elections process including presenting a panel of candidates, at least one for each vacancy. All nominees must be members of OHSLA at the time of nomination. Written ballots must be distributed to the membership at least thirty (30) days prior to the Spring meeting. The candidate for any vacancy who receives the largest number of votes for the office will be elected. Election results shall be announced to the membership at the Spring meeting. Ties in election results will be resolved by taking a second written vote at the Spring business meeting.”
  - i. Mary Sprague moved, Betty Sydelko seconded the motion.
  - ii. Discussion occurred regarding proxy voting. It was decided to allow the Executive Committee to make a decision whether to move on this issue.
  - iii. The membership then voted to accept the amendment.
- g. B. Van Brimmer complemented M. Porter on handling the amendments. M. Porter thanked C. Leibfarth for her advice on the process.

## **REGIONAL ADVISORY COUNCIL (RAC) REPORT (Clare Leibfarth):**

1. C. Leibfarth reported on the recent RAC Resource meeting she attended. The minutes to this meeting will eventually be posted on the Web at the GMR Web site
2. C. Leibfarth wrote an article for *ESources* on FreeShare.
3. It was noted that a new RAC representative will be elected this coming Spring. Discussion occurred regarding the RAC committees and the importance of attending the meetings. All expenses are paid by GMR for the RAC representative to attend. C. Leibfarth urged hospital librarians to run for the position.

## **OCLIS REPORT (Jo Yeoh):**

1. MORE (Moving Ohio Resources Everywhere) – a type of ILL system
2. ALAO Support Staff Institute was a success
3. Sarah Murphy will be applying for a grant to help with Spring OHSLA meeting expenses.
4. The next OCLIS meeting is in December and J. Yeoh asked the membership to give her any items that might be brought to the meeting for discussion.

## **GMR UPDATE (Beth Carlin):**

### Handouts:

PowerPoint slides of the *NN/LM-GMR – Update Ohio Health Sciences Library Association*  
*What's New in the Greater Midwest Region?*  
*GMR Funding Opportunities*

Beth noted that the new GMR director Ruth Holst was unable to attend the meeting.

1. Update included
  - a. Network Structure
    - i. 2 positions open at GMR
  - b. Resource Sharing
    - i. Docline Release 1.4 and EFTS
  - c. Outreach and Education
    - i. CME credit for Health Professionals
    - ii. NTCC Educational Database and Clearinghouse
    - iii. GMR Classes for Librarians
    - iv. PubMed Update
    - v. NLM Gateway
    - vi. TOXNET & Tox Town
    - vii. Clinicaltrials.gov
    - viii. National Exhibits
    - ix. Regional Exhibits and Updates
    - x. Focus in future on unaffiliated health professionals, inner city institutions, minority health practitioners and health information for senior citizens, minorities and low-income populations
  - d. Consumer Health
    - i. MEDLINEPlus news
      - (1) Awards
      - (2) Milestones
      - (3) Spanish version
  - e. Regional Advisory Council
    - i. Noted Board and committees

- f. GMR Funding
  - i. Deadline December 4, 2002 for numerous grants
  - ii. Continuous grants include: Exhibit, training and professional development
- g. GMR – communication with the network head quarters and news from the headquarters

**NEW BUSINESS:** None at this time.

**BUSINESS FROM THE FLOOR:** P. Bradigan thanked B. Carlin for her presentation and asked if there was any business from the floor. There was none.

B. Van Brimmer moved to adjourn, with M. Sprague seconding. The meeting adjourned at 2:59 p.m.

Respectively Submitted by,

Marlene Porter  
Secretary